

Exhibition Details Form Eskbank House



PART 1 – EXHIBITION DETAILS

Name of Group/Artist: Name of Exhibition: Contact Person:

Address: City/Town: State: Postcode:

Phone/Mobile: Email:

PART 2 - COURTYARD GALLERY DISPLAY/ EXHIBITION

Fees available on the Eskbank House and Museum Website www.eskbank.lithgow.com/fees-charges/

Fees

Hire Fee Paid Fee Waived (For not-for-profit groups)

Dates Please provide dates for the following:

Set up Opening (fee includes 1 opening event) Pull Down

Location (Please select)

Courtyard Gallery Grounds

Out buildings (Please list) Additional Information

PART 3 - AGREEMENT

Please ensure that you have read and understood the Schedule of Conditions of Hire, downloadable from <http://www.eskbank.lithgow.com/bookings/>

In consideration of the use of Council's owner/controlled facility, I/We agree to hold the Lithgow City Council harmless for any damages, acts or incidents that occur to artworks during the exhibition dates listed above.

OR

I have provided Council with a full list of all art works and their values to be provided to Council's insurer for insurances against any damages resulting to art works during the exhibition dates listed above.

Name: Signature: Date:

Name: Signature: Date:

This application form must be returned and the booking paid in full not less than 14 days prior to the event.

Booking and payment can be made to:

Lithgow City Council

PO Box 19, Lithgow NSW 2790
Administration Building – Cashier
180 Mort Street
Lithgow NSW 2790
Ph: (02) 6354 9999
Fax: (02) 6351 4259
Email: eskbank@lithgow.nsw.gov.au
(Cash/Cheque/Credit Card)

Eskbank House & Museum

PO Box 19, Lithgow NSW 2790
Corner of Inch & Bennett St
Lithgow N.S.W. 2790
Ph: (02) 6351 3557
Fax: (02) 6351 3568
(Cash or Cheque only)

PRIVACY & PERSONAL INFORMATION PROTECTION NOTICE.

By completion of this form you may be providing Council with personal information. Council will collect the information only for a lawful purpose directly related to the function of Council. We will take reasonable care not to disclose personal information. Exempt documents may come under Section 12 of the Local Government Act.